

## Kingfield Selectmen Meeting Minutes

Monday, August 15<sup>th</sup>, 2022; 6:00 PM Webster Hall 38 School Street

### Attendance

**Municipal Officers:** Morgan Dunham, Wade Browne, Walter Kilbreth, Polly MacMichael, and Hunter Lander

**Municipal Staff:** Leanna Targett (Administrative Assistant); Travis Targett (Wastewater Superintendent)

**Public:** Susan Davis, Henry Williams, Kim Jordan, Donna Bailey-Gagne, Marc Edwards, and Yvette Meunier. Danielle Mathieu and Hailey Fenwick (via Zoom)

### Absent:

Chairman Dunham call the meeting to order.

Meeting minutes from August 1, 2022, are reviewed. Motion to accept meeting minutes as written by Selectman Kilbreth. Seconded by Selectman Lander. All in Favor.

Chairman Dunham states that she will be rearranging the agenda to hear from those in attendance first.

### New Business:

Marc Edwards is recognized from Natural Resource Council of Maine. Marc says he is the regional outreach coordinator for our area and wanted to introduce himself to the board and to let the board know what NRCM which is protecting the natural resources of Maine. The first thing they had accomplished as a group was taking the lead on a bottle bill many years ago and more recently the ban on single-use plastic bags which has taken 30,000 plastic bags out of our waste streams. March says they have recognized there is a disconnect between the main office in Augusta and rural Maine. He is here to see if there is anything the NRCM can do for Kingfield with the legislature or otherwise.

Yvette Meunier from AVCOG to discuss Community Resilience Partnership. Yvette says there is a new program that has initially been funded for two years that will assist municipalities with up to two \$50,000.00 grants per year with no match or if the town partners with others, then it could be \$125,000.00. The partnership agreement needs to be submitted by August 30<sup>th</sup>. This is for municipal only projects that can be environmental, social, or just taking care of your people. We would assist with other grants too. We would facilitate the public conversation and what is needed and how to spend the \$50,000.00. Grants are accepted March and September. Following discussion, a motion is made by Selectman Browne to partner with AVCOG and their Community Reliance Partnership. Seconded by Selectman Kilbreth. All in Favor.

### Old Business:

Chairman Dunham moves back to old business.

Wednesday Office Closures – AA, Targett says she is fine with opening the office back up on Wednesdays beginning the first Wednesday in September as she would like two more Wednesdays of the office being closed to get together items for the auditor.

Board reviews paperwork provided by AA, Targett for planning of a Special Town Meeting on Town Manager form of Government. Selectman Kilbreth says he has talked with an Attorney at MMA and

they said they would put the job out, that it should be posted. AA, Targett says she has talked with other lawyers in the past that have indicated that this is not necessary, and she feels it would be a job elimination without due cause. Board discusses further and it is agreed that AA, Targett will contact MMA Legal to see if they will have a meeting with the board so that all are hearing the same questions/answers. AA, Targett was asked to start a list about what would save time at being a town manager and what the added duties/responsibilities would be before a work session.

### **New Business:**

Board review the Franklin County UT service contracts that covers agreements for the transfer station and the fire department. Selectman Kilbreth makes a motion to sign. Seconded by Selectman Browne. All in Favor.

The board review the tax commitment for 7/1/2022 through 6/30/23. Selectman Kilbreth makes a motion to accept option 2 which is to set the mil rate at 20 and to take 300k from surplus. Seconded by Selectman Browne. All in Favor.

### **Administrative Assistant Updates/Discussion:**

AA, Targett says she does not have any updates on the field or hay contract yet. She also wanted to mention some things following the last meeting that she was not in attendance. First there was discussion about the comprehensive plan, and she wanted to point out that we had decided to start funding an account for a few years and the look at redoing this. We started this year setting 10,000.00 aside. Secondly were online registrations this has been discussed in the past and we have not moved forward with it due to what was a loss in agent fees however she has a call and an email into the state to get better clarification and to see about moving forward with this. Third is the Environmental committee membership she did put out requests online and Facebook and there has only been one person who has shown any interest which would make three individuals and the committee was set up as five members so two more are needed. Lastly, she has not received anything from the engineers yet but was told it was on a vice presidents desk awaiting signature and should be any day now. The board agrees to still meet the 17<sup>th</sup> if there is paperwork, if not then the 24<sup>th</sup>.

### **Other:**

Chairman Dunham asks for any other and notes that on September 6th – Bob Carlton (District 3) Franklin County Commissioner will be in to visit the board. Selectman Kilbreth suggests using the hay filed for a solar project. Selectman Lander says that it is not a good idea as the entire area would need to be gated off with no access allowed and has heard that they are one cause for pfas leaching into the ground. Selectman Browne reminds AA, Targett to follow-up with work crew to be certain that they don't leave town with wooden steps leading into some of the businesses downtown. Selectman MacMichael notes that the Regional Housing Committee will be meeting again on Thursday and Mark Green has asked that there be representation from Kingfield so they could see the support. Chairman Dunham says she will try to be in attendance.

Selectman Lander asks about overnight parking in the gateway parking lot and if it allowed. AA, Targett says when it was created it was determined that an atv or snowmobiler may be out on a long ride and may not return the same day and therefore we did not restrict overnight parking. AA, Targett says generally the board will not deal with it unless it becomes a problem – for instance if in the wintertime in conflicts with plowing.

Selectman Dunham says she would like a work session to discuss ARPA funds only and how the board would like to expend them. She would suggest September 7<sup>th</sup> at 5:30pm. The board agrees with this.

Donna Bailey Gagne is recognized. She asks if the code officer position has been filled. The board says no. She says she is following up with the board about her concerns. Stephanie from Jordan Excavation and the team is doing a fabulous job with speed on West Kingfield Road, and she was very kind which was greatly appreciated. However, the right of way near Jordan Lumber is still an issue and wonders what the rules and regulations are and if a code officer could deal with this. Donna says she has tried to discuss with Jonathan and Ware Butler but nothing positive has come from it. Kim Jordan is in attendance and is recognized by the chair. Kim says we had an agreement with the town some 35 years ago when we asked if we could pave that area and allow staff to park there. There has not been a problem. They did speak with their employees about backing into a parking spot. Kim says I have run that road for years and I often must use the opposite side of the road, as a pedestrian you must always be conscientious of your surroundings. Kim says in 35 years we have not received one complaint and feels that nothing is satisfying to Donna. Kim says Jonathan has tried and so has the regional manager from Ware Butler. Donna says she would like the new code officer to investigate this when they are hired.

Selectman Lander makes a motion to enter Executive Session pursuant to Title 1 M.R.S.A. § 405 (6) A – Personnel Matters – discussion of employee performance evaluations. Seconded by Selectman MacMichael. All in Favor.

Selectman Kilbreth makes a motion to adjourn meeting. Seconded by Selectman Lander. All in Favor.

\*The minutes provided above are a summary. A voice recording is on record at the Kingfield Town Office and is available upon request. Minutes by Leanna Targett.