

Kingfield Selectmen Meeting Minutes

Tuesday, July 5th, 2022; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Morgan Dunham, Walter Kilbreth, Polly MacMichael and Hunter Lander

Municipal Staff: Leanna Targett (Administrative Assistant); Travis Targett (Wastewater Superintendent)

Public: Susan Davis, Jeff Maget, Henry Williams and Annie Twitchell (via Zoom)

Absent: Wade Browne

Chairman Dunham call the meeting to order.

Meeting minutes from June 21st, 2022, are reviewed. Motion to accept meeting minutes with noted corrections/changes by Selectman MacMichael. Seconded by Selectman Kilbreth. All in Favor.

Next item is to elect the annual offices of Chairman and Vice-Chairman. Motion made by Selectman Kilbreth to leave the officers as they are (Morgan Dunham Chairman and Wade Browne Vice Chairman). Seconded by Selectman MacMichael. All in Favor.

Old Business:

Board reviews the MOU for the Regional Workforce Housing Committee. No changes are made. Selectman Kilbreth makes a motion to accept as written. Seconded by Selectman MacMichael. All in Favor.

The next item is to discuss a funding amount to assist with regional housing committee efforts. Selectman Kilbreth makes a motion for \$2,500.00 from ARPA Funds. Chairman Dunham seconds motion. Upon discussion Selectman Kilbreth then retracts motion and makes a motion for \$5,000.00. Chairman Dunham Seconds. All in Favor

Next is the follow-up on efforts with rock rake, one ton and waste water truck. AA, Targett explains that public works talked with Hight over in Skowhegan and they do not have any in stock and could take nine months to get one. Upon further discussion they alluded to the price being double what we paid in 2010. So upwards of 100k. The Road Commissioner, Brian is also looking for a rock rake. Travis has also kept his eyes out for a replacement wastewater truck and more details may be forthcoming. AA, Targett then explains what is in the wastewater line of credit and what may have rolled over to surplus this past year for funding. Selectman MacMichael asks if a ford lightning plug-in truck would work as there are grants available to get for little to no money. Then some electric stations could be installed to plug in for the truck and public. Upon further discussion it was determined that this may not be a good fit for the waste water department as a ¾ ton is necessary however it may be a good idea for the caretaker. The Administrative Assistant will investigate the details further and return to the board.

New Business:

Board reviews the appointment of all necessary officials and board members. Selectman MacMichael notes that there are still a few vacancies and then moves to appoint all officials as presented. Seconded by Selectman Lander. All in Favor.

The next item is to accept the resignation from Code Officer Tom Marcotte. Selectman MacMichael makes a motion to regretfully accept his resignation. Seconded by Selectman Kilbreth. All in Favor. AA, Targett will place ad as year-round part time.

AA, Targett states that the Chair of the board had questioned last week about grading for Tufts Pond Road. She and the road commissioner made some calls to gather figures and to grade and calculate the cost would be \$5,000.00. The board discusses further, and it is agreed that it should be graded immediately and then we would wait for the engineer's proposals on a bid package to complete Tufts Pond and would plan accordingly.

Board discusses a road work session: July 20th or 27th at 5:30pm. Selectman Kilbreth may be away on the 20th so if that is the case it would be scheduled for the 27th. Chairman Dunham asks that the proposal submitted to tar all the roads is on the agenda for discussion.

Board reviews a renewal liquor license for the Maine Beer Shed. Selectman MacMichael makes a motion to accept as presented. Seconded by Selectman Kilbreth. All in Favor.

Next is the usage of sidewalk area for tables/chairs during Kingfield Days for Longfellow's. AA, Targett explains in the past we have always allowed them to set up an area in 1-2 parking spaces however this year they have asked for the sidewalk area, in her opinion this would be an ever-better location. Board agrees.

Administrative Assistant Updates/Discussion:

AA, Targett says she wanted to provide an update on ARPA funding. The Town of Kingfield has received their second and last payment. With a total of \$102,989.31. She has deducted the cost of the owl which had been discussed in prior meetings in the amount of \$2,460.83 and now with the housing funding, there will be \$95,528.48 remaining then if the website cost of \$5,000.00 is figured it would be \$90,528.48. Also, she has reached out to the engineers on the Tufts Pond Project however she soon found out that they were on vacation this week. She is hopeful to have something for the board to review at the next meeting. She also wanted the board to be aware that department heads in attendance on July 18th. The closing out of year end was successful however there may be some journal entries that she was unable to notice but feels they may be found by the time the audit takes place.

Other:

Chairman Dunham asks for any other.

Selectman MacMichael says she was just looking for an update on Tufts Pond which Leanna gave. She wonders if there is a reason that recordings are not uploaded to the website.

She was expecting to start the review on the labor policy tonight.

She also appreciates all the community members that attended the public hearing and provided input. She likes how Walt led the discussion as he had done a lot of homework on that. She feels that if we had a special town meeting and had asked back then for 750k in a bond that the project would be completed as the public meeting back then indicated that people were okay with it being a dirt road. Upon further review she feels we also need to review the procurement policy to adjust the timing to as soon as possible after due diligence. She would like to see more special town meetings so that things can get done quicker. Selectman MacMichael says we should be more proactive. Board discusses that Special Town Meetings are usually a very bias decision and how it may take more efforts to get others involved. It is agreed that the procurement Policy will be revisited at the next work session.

Selectman MacMichael says she did hear Bill Gilmore the other night regarding concerns with nontaxable properties and feels that we should look into generating some revenue from them and may a brainstorming session would be helpful.

She would also like to revisit the budget to make it more user friendly for everyone including the budget committee. AA, Targett explains that all towns use the same formats for municipal financing however there may be things that could be addressed.

Selectman MacMichael then directs her question to Travis Targett and asks what the work was near the stream recently. Travis explains that they are restoring an old ditch. Something that must be maintained by the Wastewater department. Selectman MacMichael asks why he did not inform the Kingfield Trail Builders. Travis says he thought they were no longer a group for one and for two he was doing necessary maintenance. Selectman MacMichael says that it disappointed a lot of volunteers as there was no communication and that KTB was absorbed by CRNEMBA, but they still maintain trails here. Upon further discussion and Travis indicating that the area had some additional work it was agreed that the Road Commissioner would try to flatten the areas back out if possible.

Chairman Dunham welcomes Hunter Lander to the board. Asks that the road crew move the picnic table to the river for Robin Konieczko and asks if the board should consider turning the cemetery lawns to clover. Board discussed that this is not a clever idea for the cemetery.

Selectman MacMichael makes a motion to enter Executive Session pursuant to Title 1 M.R.S.A. § 405 (6) A – Personnel Matters – discussion of employee cost of living/merit increases/performance evaluations. Seconded by Selectman Kilbreth. All in Favor.

Selectman MacMichael makes a motion to adjourn meeting. Seconded by Selectman Kilbreth. All in Favor.