

## Shiloh Pond Committee Meeting

Monday, October 5, 2021 4 p.m.

Webster Hall, 38 School Street

### DRAFT MINUTES

Attendance: Kathy Houston, Rob Woodhouse, Andrew Gale, Annie Twitchell, Stacey McCluskey, Brent West

Absent: Lynn Duttlinger, Norman Goff, Bob Moore

Others: Walter Kilbreth, Sue Davis

Kathy called the meeting to order at 4:04 p.m.

Review previous meeting minutes

- Stacey made motion to approve minutes, Rob seconded; updates were added to minutes from email with Walt Kilbreth; Brent asked to correct Lynn's last name; Andrew asked to correct his last name; minutes approved

Agenda Items:

1 - Establish a consistent meeting time and day — monthly/bi-monthly?

- First Wednesdays of the month at 6 p.m.

2 - Choose a time-keeper

- Stacey will be timekeeper; informal but keep the meeting on topic and efficiently run

3 - Set a date to repaint boundaries at the site and complete general fall clean up. Brent has volunteered to lead this event!

- Work day on October 24 from 9 a.m. to 12 p.m.; meet at the intersection of Tufts Pond and Shiloh Pond Road. The project of marking boundary lines will likely take more than one work day and another date can be set if needed to complete the project.
- Brent has some brushes and paint, bring your own gloves, loppers/cutters, snacks, water, etc
- Wear orange gear

4 - Identify winter priorities and choose people responsible to complete winter tasks (signage, draft road plans, draft bridge plans, canoe storage/requirements, etc... -what else?)

Canoe Storage:

- Brent will research the AMC model for public boat storage. Brent will also talk with the Nature Conservancy about their model for boat storage and access
- Annie will visit the property and inventory/document the boats
- Kathy will look into potential grant funds

Bridge and Road:

- Walt Kilbreth will work on the road and bridge repairs; Walt has some leads on possible donations for materials
- Bob Moore (absent) would like to be involved with the project
- Invasive species Coltsfoot likes newly disturbed soil but most of the road repair will be building up existing road surface rather than digging out material

Parking Lot:

- Stacey would like to talk about parking lots on-site
- Committee is looking at two options for parking areas; parking area plans should be finalized before road repairs begin
- The roadway will be gated beyond the parking lot, regardless of final location
- Annie will document the current parking area just inside the property line and the potential parking area in the wood landing across the bridge

### Camps:

- Camps cannot be used for overnights under the agreement with the property funder
- General consensus to remove/demolish the cabin near the boat launch and leave the farther one for now; no final decisions made
- Annie will speak with fire chief about the cabin

Brent moved to adjourn, Stacey seconded  
Meeting adjourned: 5:38 p.m.

### Next Agenda:

- parking lot
- set timeline goals for decision making
- public communication (Facebook, website, etc.)

Committee members should plan to do a site visit to explore the two parking lot options

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