

## Kingfield Selectmen Meeting Minutes

Monday February 7, 2022; 6:00 PM Webster Hall 38 School Street

### Attendance

**Municipal Officers:** Morgan Dunham, Walter Kilbreth, Wade Browne, Polly MacMichael

**Municipal Staff:** Leanna Targett (Administrative Assistant)

**Public:** Susan Davis, Jeff Maget, Bobby Brown

Chairman Dunham calls the meeting to order.

Chairman Dunham says the meeting will be a sad one as it is the first meeting without Raymond and asks that all honor him with a moment of silence as he was going to be greatly missed.

Meeting minutes from January 3, 2022 are reviewed. Motion to accept meeting minutes as written by Selectman Kilbreth. Seconded by Selectman Browne. All in Favor.

Board reviews monthly financials for November, December, January. AA, Targett explains that there are some errors however she and the treasurer have made some journal entries to fix these. Board asked many questions of different department overages, AA, Targett was not prepared to answer them all and said she would investigate further. Selectman Kilbreth makes a motion to accept financials as presented. Seconded by Selectman Browne. Motion passes 3 to one opposed.

Selectman Dunham says she would like to move the agenda items around to accommodate Tom Marcotte who is before the board to provide them with information regarding updating the comp plan. Tom says first off, the current comp plan doesn't have a lot wrong with it and the State is looking at some major changes that may include that all zoning be started all over again with less restrictive guidelines in place for development. Tom says he does not feel this is the time to be updating the comp plan he does however feel that it would be a good thing to budget for as the cost could be 40k or more. Tom says he doesn't have any problems with the Town of Kingfield zoning ordinances like he sometimes does in other towns, but we really need to wait to see what legislature says. He says there would probably be a moratorium of which we would have 180 days to get ourselves together.

### Old Business:

The first item of business is further discussion on Website re-design. AA, Targett says that at the last meeting she was tasked with looking for an count where this cost could come from. She has done that and she feels in order to pass the straight face test it could come from the computer reserve account or from selectmen's contingency. The computer reserve has 15k in it presently. Selectman MacMichael asks if it could come from ARPA funds. AA, Targett says she believes so. AA, Targett says the list of allowed expenses keeps changing slightly and she is taking part of a zoom class next month on it. Selectman MacMichael asks if it could be taking from marketing in the TIF as there is money there. AA, Targett says it could but there are no monies there at this time. Previous marketing funds went to things such as Kingfield Days, Kingfield Pops etc. Board discusses further and it is agreed that this sort of item should go to town meeting vote. It is agreed that AA, Targett will plan for this in the upcoming budget with a \$5,000.00 line item with plans to start reserving for things such as this in the future.

The next item is for an update on Utility Advisory Committee. AA, Targett says she is aware of two individuals that would like to fill the remaining seat. Birch Royall and Peter Manning. Selectman MacMichael makes a motion to appoint Peter Manning. Seconded by Selectman Dunham. Travis Targett says he thinks Birch would be a good fit as he has a construction background. The board asks Bobby Brown's opinion. Bobby says Peter Manning will bring a vast knowledge from the water district side. Motion passes 3/1 for Peter Manning.

The board agrees to set the new date for a work session on Town Roads to be Wednesday 16<sup>th</sup> at 5:30pm.

### **New Business:**

First item of new business is to review and accept the sewer billing covering January 1, 2022-March 30, 2022. Motion made by Selectman Browne. Seconded by Selectman Kilbreth. All in Favor.

The board then discusses the Centennial Bridge walkways. Chairman Dunham says that DOT has cleaned them twice now and a thank you should be sent to them for doing this. Selectman MacMichael asked what the lawyer said about this. AA, Targett says it all borders on liabilities and does not advise the town cleaning these walkways without a contract that specifies any town liability.

The next item is to discuss Raymond vacancy on selectboard and as assessor agent. AA, Targett says she will assume the board will run as four members until the town meeting in June however the town does need someone to complete the assessing part. Board discusses and it is agreed that Selectman Browne will complete the necessary assessing items until June 30<sup>th</sup>, 2022. Motion moved by Selectman Kilbreth, Seconded by Chairman Dunham. All in Favor.

### **Administrative Assistant Updates/Discussion:**

AA, Targett states that all supervisors will be in attendance on February 22<sup>nd</sup>.

AA, Targett says she is sorry to have missed the last board meeting and may have been misleading as far as the Owl purchase is concerned. Yes, something like this can come from ARPA funds however this can not be done without a town meeting vote. She would like to suggest that this come from the computer reserve which could be reimbursed later from ARPA funds. The board asks if a generic article can be passed at town meeting allowing the selectboard to choose how to spend the ARPA funds. AA, Targett says she is not certain but will find out.

The next item is office closures on Wednesdays. Selectman Browne asked how much longer this is needed – he wants to see the office back open five days a week. AA, Targett says this is still needed and asks for another month. Selectman Kilbreth makes a motion to stay closed on Wednesdays until March 7<sup>th</sup> meeting. Seconded by Selectman Browne. All in Favor.

## **Other:**

Chairman Dunham asks for any other and notes that Kathy Houston and Brent West to provide Shiloh Pond Update on February 22<sup>nd</sup>. Selectman Browne asks if we have done anything about disconnecting some streetlights or investigated getting the two turned on that are out near Rolling Fatties. AA, Targett says no, she thinks we should invite CMP in again to talk about the upgrades. Board agrees. Selectman Browne asks if there is a warranty on the sidewalk lights. AA, Targett says she missed the two VEC meetings when they discussed this – she will find out.

Selectman MacMichael asks why the sidewalk has not been cleared by the rock house as she thought this is what the snowblower was for. Travis Targett says it was one of the reasons for the purchase but unfortunately that section is a solid rock and the snowblower can't chew through it. Selectman MacMichael asks why the sidewalk dead-ends near the bank and if that design will be changed. Travis Targett explains that the site distance didn't allow for any other design. Chairman Dunham asks about the parking near the bank that has not been cleaned up that she believes the hostel has been using. AA, Targett explains that it is nit public parking but owned by the bank and the snow was from the bank. The bank has signs up that say no overnight parking. Selectman Dunham says she would like to get a card for Robin Konieczko to thank her for all her hard work on the historic tour. Board agrees.

Sue Davis is recognized she asks AA, Targett her opinion on the office being closed permanently one day a week to get work done. AA, Targett says she has mixed feelings on the idea. On one side they would be able to have one dedicated day to get work done but on the other hand she thinks that the residents like that the office is open five days a week.

Selectman Browne makes a motion to adjourn. Seconded by Selectman Kilbreth. All in favor.

\*The minutes provided above are a summary. A voice recording is on record at the Kingfield Town Office and is available upon request. Minutes by Leanna Targett.