

Kingfield/New Portland Transfer Station Meeting Minutes
Thursday, September 28, 2017; 6:30 PM; 38 School Street, Kingfield

Attendance

Municipal Officers: Wade Browne, Raymond Meldrum, Ray Poulin, Wayne Rundlett, John Dill

Municipal Staff: Leanna Targett (Administrative Assistant), David Taylor (TS Manager)

Absent: Mike Senecal, Clyde Barker, Brian Hatfield

Public: Walter Kilbreth

Meeting called to order at 6:30pm

Meeting minutes from June 26th are reviewed. Motion to accept meeting minutes as written by Raymond Meldrum. Seconded by Wayne Rundlett. All in Favor.

Next item is to elect new officers. Wayne Rundlett makes a motion to elect Mike Senecal to Chair.

Raymond Meldrum seconds motion. All in Favor.

Motion is then made by Raymond Meldrum to elect John Dill to Vice-Chair. Seconded by Wayne Rundlett. All in favor. John Dill asks if Wade and Raymond will stay on board as he explains to new selectmen Walter Kilbreth that only three Kingfield selectmen can be on the board and vote however if one is unable to attend a meeting then someone else steps in. Wade Browne says he is willing to step down for this year. AA, Targett says that should be discussed at a Kingfield selectmen's meeting.

Vice-Chairman Dill then explains the August and September financials. He explains that he provides the board the cost of hauling, tipping, tonnage for msw, demo and single sort. Board reviews and accepts financials.

David is then recognized by the Vice-Chair Dill for a manager's report. David says everything is going well. Leanna did his appraisal with him. He has talked to Justin Jordan as he has interest in leaving a container for wood that he can chip and burn. Dave says this would save on our burn pile and maybe the demo. Board thinks this is a great idea. Wade Browne makes a motion to allow this to happen. Wayne Rundlett seconds motion. All in Favor. Dave says that the recent household hazardous waste day went well especially since we have implemented the new paint care program. Board then discusses that the transfer station seems to get in a lot of mattresses which takes up a lot of space. Walter Kilbreth says that Stratton Energy may take the mattresses for burning if we had a way to get them there. David says the metal is going well the Canadian company we use cleans up everything and he is very happy with them. He has planned the Freon to be removed again and he believes the company is coming soon to do this as they had indicated the end of September. Wade Browne asks about the Freon training and why this hasn't happened yet. Dave says he talked with the guy who has been doing it and it is not cost effective, there is too much paperwork and training involved. Dave says Brandon is doing great. Vice-Chair Dill asks if he had gotten his license yet or where that was at. Dave says no and Brandon never wants to discuss it. Vice-Chair Dill explains that without a license he cannot operate the backhoe according to the towns insurance company. Dave says he will be enclosing the compactor on single sort soon. He will enclose the pump to keep the wind of the motor. Wade Browne asks about the doors on demo if that will be done. Dave says that he discussed this with the recent visit from Department of Labor and he is planning to put in some

aluminum poles that sit in like a brace and can be moved as needed. He can do all three openings at the same time.

Wade Browne says that the transfer station was set up for two people to be there and he has noticed that Brandon is gone once or twice a month usually a Saturday and is concerned. Wade says that Leanna needs to know when there is only one employee there at all times so she can plan accordingly. Dave says he doesn't understand that as one person can operate the place. Board says it is for safety reasons. Dave says I am alone all-day Friday – no one is there with me. AA, Targett reminds board that this has been discussed numerous times, the part-time position has gone from 24 hours to 16 then we discussed 8 then back to 24 when we were told by DEP that there should be two people for safety reasons, we were also told this by DOL and Workers Comp. This board went back to the 24 hours which was the three full days the station is open and had determined that the ½ day Friday it was not necessary as there are a lot of people in and out that day. The board asks if we should close Fridays then. Dave says it is really busy on Fridays and people expect it to be open. AA, Targett says basically we are open 28 hours and pay for 58-64 hours of labor. Board discusses moving Brandon from 24 hours to 28 so that he will work ½ day Friday with Dave. Upon further discussion, it is agreed to implement this now and to plan accordingly at budget time.

Following further discussion, the board instructs AA, Targett to talk with Brandon about getting his license by January 1, 2018 if not he will be replaced at that time as he has had almost 3 years to obtain this.

Old Business:

The next item on the agenda is the manager position and changing it to 32 hours. The board says this was discussed at the last meeting as David maintains 32-34 hours and therefore we do not need to budget for 40. Raymond Meldrum suggests we discuss this more at budget time.

New Business:

Vice-Chair Dill says the next discussion is on the \$2,000.00 Administration Fees he believes this is something Mike Senecal brought up at the last meeting. AA, Targett says he questioned if that was enough money and should be discussed at budget time.

Next is to review the Operations Agreement. AA, Targett says this is more a housekeeping issue than anything as the agreement reads that "the above table shall be reviewed at two- year intervals beginning in 1994 and may be changed by vote of the Transfer Station Committee" which is the Capital Costs and Operating Expenses and how they will be assessed. Kingfield - **42 percent; New Portland - 29 percent; County of Franklin - 29 percent.** AA, Targett says that this agreement was signed in 2014 and she believes that although it says to review every two years Kingfield, New Portland and the County base their figures on the census and a new one hasn't been done in the past two years so it is hard to change any of the percentages without population figures. Board reviews agreement and has no changes at this time. This will be reviewed again in 2019.

Vice-Chair Dill says Leanna says the Recycling Ordinance needs updating. AA, Targett says yes, she has made some hand-written changes and is certain there is more. She says the trick part is this ordinance needs to be accepted at Town meeting and she is not certain if she has the time to type it up and change it to bring to the board to review in time for New Portland's town meeting in March. Walter Kilbreth asks if someone else could do it – if it could be delegated. Board says that Stacie in New Portland could do it. Wade Browne says he has a program that could scan it and make it into a word document which would help. AA, Targett says if he could do that then she could do the updates and send down to Stacie for review and editing. Board says to send down to Stacie for help to make the changes and return.

Board discusses scheduling the next meeting. Board agrees **to December 11th at 6:00pm (not 6:30)**.

Public Comment/Other:

NONE

Motion to adjourn by Wade Browne. Seconded by Wayne Rundlett. All in Favor.