

Kingfield Selectmen Meeting Minutes

Monday September 12, 2016; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Raymond Meldrum, Wade Browne, Brian Hatfield, Heather Moody

Municipal Staff: Leanna Targett (Administrative Assistant)

Absent: John Dill

Public: Jim Boyce, Dee Menear

Meeting called to order at 6:00pm and warrants are reviewed and signed.

Meeting minutes from August 27th 2016 are reviewed. Motion to accept meeting minutes as written by Selectman Moody. Seconded by Selectman Meldrum. All in Favor.

Selectmen Meldrum makes a motion to recess Selectmen's meeting to open a public hearing for GA Appendices (A-C) for the period of Oct. 1, 2016—September 30, 2017 with Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4). Seconded by Selectmen Moody. All in favor. Chairman Browne explain that there are income guidelines to follow. Franklin County income limits are 1 person \$636.00; 2 persons \$662.00; 3 persons \$783.00 4 persons \$973.00; 5 persons \$1,383.00. Chairman Browne asks for any public comment. Hearing no public comment the public hearing is closed and the Selectmen's meeting is reopened. Selectman Moody makes a motion to approve and sign the new GA Appendices 2016-2017 as provided. Seconded by Selectman Meldrum. All in Favor.

Board reviews financials for July and August 2016. Selectman Hatfield asks if we had received quotes for tar and if there were enough funds in budget for the roads that were selected. AA, Targett explains that 3 quotes were obtained and the board instructed the road commissioner to select which company he wanted.

Old Business:

Board reviews job descriptions and signs all provided.

Administrative Assistant
Animal Control Officer
Assessor
Cemetery/Parks/TO Property Caretaker
Cemetery Sexton
Cleaning Person
Code Enforcement Officer
Fire Chief
Firefighter
General Assist. Administrator

Health Officer
Public Works Director/Road Commissioner
Public Works Assistant
Recreation Chair Member
Registrar of Voters
Tax Collector
Town Clerk
Town Clerk - Deputy
Treasurer

Waste Water Assistant
Waste Water Superintendent

Waste Water Secretary

New Business:

Chairman Browne asks Selectman Moody for comment on the abatements and supplemental needing board signature. Selectman Moody states that some of the larger abatements are due to clerical error for one instance there was a sample account that was set up and taxes were committed however we are not certain where it came from. Another is the Montessori school which we abated last year however the full exemption did not calculate this year. The Methodist parsonage was granted full exemption and with US Rentals it was agreed that the completion was not accurate. There is a supplemental for Nestle for personal property.

Board accepts resignation from Donald Tranten from Village Enhancement Committee with thanks for all his time and effort.

Discussion on TIF Funds allocations - Selectman Moody makes a motion to fund the Grant fund line item at \$2,500.00 versus the \$10,000.00 allocated at town meeting due to lower mil rate committed/lack of funding. Seconded by Selectmen Meldrum. All in Favor.

Selectman Hatfield makes a motion to accept and sign the Mountain Village Farm B & B Liquor License renewal and the Inn on Winters Hill Liquor License renewal. Seconded by Selectman Moody. All in Favor.

Chairman Browne reads resignation from Erica Bracy effective Friday September 16th. Board wishes to thank her for her dedicated service to the town and wish her luck with her new job. Selectman Moody makes a motion to accept the resignation from Erica Bracy, Town Clerk. Seconded by Selectman Meldrum. All in Favor.

Board asks AA, Targett to advertise immediately in the local paper, daily bull dog and on the web for a town clerk/registrar/tax collector.

Chairman Browne states that there is an added item to the agenda. It is a certificate of settlement for taxes. AA, Targett explains it is for 2016 taxes that has now been lien by the town clerk and now becomes the responsibility of the treasurer. Selectman Hatfield makes a motion to accept and sign as presented. Seconded by Selectmen Moody. All in Favor.

Public Comment/Other:

Chairman Browne says that sealed bids for heating appliance service and delivery to be opened October 3rd and the owners of 266 Main Street will hold an open house from 4-6pm on September 19th. As far as upcoming meetings they are as follows, Selectmen Meetings September 26th and October 3rd and 17th; Village Enhancement Meeting September 13th at 5:00pm; Public Discussion (properties offered to town for purchase) September 19th; Transfer Station Meeting: December 12th at 6:30pm.

Selectman Hatfield wishes to invite selectmen to help with road surveys as there has been no response from AVCOG. Selectman Meldrum suggest discussing at another meeting. Selectman Hatfield notes that he attended the Franklin County TIF meeting recently and feels that there may be ways to work together for the Kibby TIF funds especially for wireless internet.

AA, Targett states that she has successfully received \$21,500.00 in Simmons funds for various items that were suggested to be used in town.

Selectmen Moody makes a motion to enter Executive Session pursuant to Title 1 M.R.S.A. Chapter 13 Simmons Fund request. Seconded by Selectmen Meldrum. All in Favor.

Motion to adjourn by Selectman Meldrum. Seconded by Selectman Hatfield. All in Favor.

*The minutes provided above are a summary. A voice recording is on record at the Kingfield Town Office and is available upon request. Minutes by Leanna Targett.