

Kingfield Selectmen Meeting Minutes

Monday March 7th, 2016; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Heather Moody, John Dill, Brian Hatfield, Wade Browne, Raymond Meldrum

Municipal Staff: Leanna Targett (Administrative Assistant), Raylene Tolman (Treasurer)

Absent:

Public: Wayne Hooper, Dee Menear, James Boyce, Angela Boyce, Sharon Boyce, Jen Reese and Ethan Austin

Meeting called to order at 6:00pm warrants reviewed and signed.

Meeting minutes from February 22nd, 2016 reviewed. Motion to accept meeting minutes as written by Selectman Browne. Seconded by Selectman Meldrum. All in Favor.

Old Business:

Chairman Moody moves onto the TIF Grant Program, AA, Targett indicates that this is a second review as well and provides the board with recommendations from Tom Marcotte from a code enforcement point of view. After brief discussion it is agreed that the board is not ready to move on this as some more time is needed.

Chairman Moody moves onto the waste water policy for new connections to the system. AA, Targett indicates that this is a second review for the board. Board agrees to have Planning Board review and provide a recommendation.

New Business:

Chairman Moody recognized Ethan Austin and Jen Reese from Sugarloaf to discuss the upcoming marathon. Ethan passes out a packet to the board and states that the race is now in its 34th year, the Sugarloaf Marathon is Maine's oldest continuously run marathon, drawing hundreds of runners from all over the U.S. and Canada. The 2016 Sugarloaf Marathon and 15K are scheduled to take place on Sunday, May 15, 2016. Registration for both races are open with a strict limit of 1600 participants. Ethan states that the marathon faced some challenges in the past that he believes has been corrected and there was a new challenge this past year with cars parking on the side of the road that forced runners into the middle of the road, they have been looking at this and are looking at the possibility of putting no parking signs up in that area. Chairman Moody instructed him to call Niilo with DOT. Chairman Moody stated that between her property and Keenans she felt that an arrangement could be made for parking so that cars were not on the side of the road. The board thanked Ethan for keeping them informed and suggested he attend a meeting immediately following the marathon this year to get better feedback.

Raylene Tolman is then recognized to provide a department update. Raylene informs the board that all of the towns funds have been moved into Skowhegan Savings which was a fairly smooth transition however she is still challenged with keeping track of the interest as all the funds are in one account now. She says she originally sent 11 foreclosure notices out and presently there are 5

still on the list that will come due March 21st. She indicates that the micro-enterprise grants are winding down. On average she deals with 100 invoices a month so accounting is pretty busy and she has made sure to keep all sub accounts balanced – overall work is good and busy.

Selectman Dill makes a motion appoint two new members to the Village Enhancement Committee Rob MacMichael and Diane Keoskie. Seconded by Selectman Browne. All in Favor.

Speed Survey update – AA, Targett explains that DOT has performed the road surveys for speed limits. They explained how each road is scored and had discussed their findings with each road. The next step would be commissioner approval, and then the town of Kingfield would have legal speed limits on a majority of their roads. She said that she has also put in paperwork for a grant that will hopefully pay for all the signs needed. More details would be forthcoming.

Chairman Moody moves onto a Credit Enhancement (TIF) update she states that the Kingfield TIF District Amendment was slated to receive “omnibus” capacity, which essentially means that the Board of Selectmen would have the authority to negotiate and enter into credit enhancement agreements with property owners seeking tax reimbursements. Part of the requirement of receiving omnibus capacity is that the general reimbursement terms need to be included in the development plan. We neglected to designate an “up to” percentage reimbursement that the town authorized the selectmen to offer a company or developer. Many municipalities indicate that the board can negotiate up to 100% company or developer reimbursement, which gives the selectmen the maximum flexibility based on the particular project that is being proposed. This conditional approval allows us to administer the district normally but for granting another CEA in the district. After the conditional approval is changed to a full approval, CEAs can be granted in the district.

Chairman Moody reads a letter from Maine Municipal Association regarding a recent workers comp audit of the town office, fire department, public works and sewer department where there were no uncontrolled hazards identified which does not happen often. The letter goes on to state that he is very impressed with the improvements made since his last visit.

Other:

Chairman Moody states that the appeals board is looking for new members a full member and 2 alternates and that Selectman’s first review and discussion of 2016-2017 budgets will be March 21st. Nomination papers available March 11th and must be returned by April 20th.

Selectman/Assessor/Overseer of Poor (2 – 3 year positions) Heather Moody and Raymond Meldrum and School Board Director (1-3 year position) Beth Luce.

Chairman Moody asks if there is any other business. Selectman Browne makes a motion to enter into Executive Session pursuant to Title 1 M.R.S.A. 405 (6) A – Personnel Matters – discussion of waste water position. Seconded by Selectman Dill. All in Favor.

AA, Targett explains that she had an “other” and discusses with the board the possibility of some culvert grant money that she would like to apply for improvements to public infrastructure. Project proposals must address improvements, modification’s, repairs or upgrades to existing culverts or stream crossings. It has to benefit water quality, improves habitat for wildlife, fish and other aquatic life (such as through the replacement of blocked or poorly sized culverts or stream crossings) and/or improve public safety by reducing risk of infrastructure failure such as culvert washouts. She stated that she would like to contact Les Jordan for some help on pricing as the grant application is due the first week in April. Board states that they are in support of this.

Motion to adjourn by Selectman Browne. Seconded by Selectman Dill. All in Favor.

*The minutes provided above are a summary. A voice recording is on record at the Kingfield Town Office and is available upon request. Minutes by Leanna Targett.