

Kingfield Selectmen Meeting Minutes

Monday March 21st, 2016; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Heather Moody, Brian Hatfield, Wade Browne, Raymond Meldrum

Municipal Staff: Leanna Targett (Administrative Assistant)

Absent: John Dill

Public: Polly MacMichael, Rob MacMichael and Val Tucker

Meeting called to order at 6:00pm and warrants are reviewed and signed.

Meeting minutes from March 7th, 2016 reviewed. Motion to accept meeting minutes as written by Selectman Hatfield. Seconded by Selectman Meldrum. All in Favor.

Old Business:

Chairman Moody moves onto the TIF Grant Program – Board briefly discusses this and agrees to move to “long term discussions” as this has not even been funded yet and therefore there was no reason to rush.

Chairman Moody moves onto the waste water policy for new connections to the system. AA, Targett indicates that the Planning Board reviewed the policy and it met their approval and recommendation. Selectman Browne makes a motion to accept policy. Seconded by Selectman Meldrum. All in Favor.

New Business:

Chairman Moody says she would like to move agenda around to benefit those in attendance.

First item of review was to review a sketch provided to the board for an outside area of Rolling Fatties to serve alcohol. Board reviews request. Chairman Moody says basically we are agreeing that this is not in violation of any of the towns ordinances Selectman Hatfield moves to accept sketch. Seconded by Selectman Meldrum. All in Favor.

Board reviews first draft of 2016-2017 Budget. Chairman Moody reviews the administration budget first. She says it looks like ballot clerk’s line item is up in order to increase the health officers pay. Heating is down \$1,100.00. Selectman Browne notes that the website/computer lease line item is down a lot. AA, Targett explains that the lease agreement is paid in full however she would like to leave a small amount for website costs. Chairman Moody says we need to continue to fund the computer reserve account as she feels we are going to need to do something real soon. Selectman Browne asks if we need to increase the legal line item as two years now we have exceeded the amount in budget. AA, Targett says that the line item has been used to pay Eaton/Peabody TIF expenses and will be reimbursed by TIF. The line item is intended for the town’s lawyer fees. Chairman Moody asks why we have gone down on the mapping costs. AA, Targett states that we are still awaiting our last edit of tax maps and they should be good for a few

years, also our increased cost was from having them digitized. Chairman Moody moves onto the fire department budget – she says we should be careful budgeting low oil because we don't know if the costs are going to increase. Selectman Browne says he feels the same with the fuel line item. Chairman Moody says she would like to have a cushion in each. Selectman Meldrum reminds the board that last year the budget committee wanted to cut the budget and suggested it come from the fuel line item. Selectman Hatfield says it is the phone costs that seem like a lot to him. AA, Targett explains that for the fire department it was a planned increase to get more megabyte for their internet. Selectman Browne asked if the internet could be used at the town hall instead of both places. AA, Targett says she doesn't know all the details. AA, Targett is instructed to look into phone/internet plans for the entire town. Public Works is the next budget for discussion. Chairman Moody notes that the cemetery line items have been removed and a separate budget is set up. Selectman Meldrum notes that since it appears that not as much sand was used this year he assumes it will be used next year so it should not need to be increased. AA, Targett explains that salt and sand are hard to budget. Chairman Moody says she understands but we can't possibly have used all we purchased this year. Selectman Hatfield noted the difference in new equipment and asked if we had an indication from Bruce what he needed. AA, Targett says the only item she knows of is a pavement sealer. Upon further review it is agreed that Bruce and Leanna will review the public works budget again and return to board. Chairman Moody moves onto waste water and notes that there are absolutely no changes – exactly the same as last year. Chairman Moody says none of it is tax money. AA, Targett says \$20,000.00 will come from TIF and \$5,000.00 from the grey water lease to be reserved for future maintenance. Next is transfer station budget. Selectman Browne says he has more questions than answers on this as he is uncertain as to where the hauling/tipping fees came from or how they were calculated. Chairman Moody moves onto municipal services and questions if we are not going to fund a grant writer. AA, Targett says we still can however we do not need money this year as there are funds left over that he could be paid from. The board reviews the outside requests. AA, Targett informs them that there are two that have not submitted a request. The board agrees that we will not track them down. Chairman Moody moves onto cemeteries. AA, Targett says she would like to give it a new title called caretaker as it is no longer just cemeteries it is also parks. Board agrees with change. Chairman Moody says animal control is down \$300.00. AA, Targett says that it is pretty much the same. Chairman Moody says the recreation department is next and the request is for \$7,000.00 which was requested in past years, not last year as they had money in checking and didn't submit a request. Selectman Hatfield suggests having a line item in the cemetery account for replacement of benches/tables at the parks instead of expecting the rec department to pay for it. AA, Targett says that the recreation department has sent a request with their budget to also change their name to Kingfield Parks and Recreation Department. AA, Targett says we used to have a park committee but that was when the new park was being planned and installed and now there are no funds in that account to replace the bark/wood chips. TIF is then reviewed. AA, Targett says she has placed some funds in the grant line item but this can be changed – it was merely a place holder. After all discussions were complete it was agreed that AA, Targett would make all changes suggested by the board and provide to board for another review at the next scheduled meeting.

Chairman Moody reads an e-mail to discuss the possibilities of Spirit of America tribute candidate(s). She says our board of Selectmen is asked to pick the local person, project or group to receive the 2016 Kingfield Spirit of America Foundation Tribute for outstanding community service using our own criteria and to honor the recipient (presumably with a resolution or proclamation) at our annual town meeting or at a Selectmen's meeting in April (National Volunteer Month). AA Targett says that the gentleman who is in charge of this was in her office the other day and was really looking for something from the town of Kingfield. Chairman Moody says there is no cost to the Town. The municipal officers discuss this and have some ideas in mind – but would like to keep it a surprise for now.

Chairman Moody says that we have a letter from a new accounting firm looking for business and asks the board if there is any interest in a new auditing firm. She says that the ladies are happy with the present auditor and the price is reasonable. Board agrees to not change auditors at this time.

The board reviews a request to change sewer user units at 12 Depot Street. It is agreed that AA, Targett would send a letter to the owner indicating that they had discussed it and if he wanted to change user units he would need to permanently remove all fixtures in the second bathroom/kitchen and upon review from our wastewater superintendent we would make the change.

Other:

Chairman Moody states that the appeals board is looking for new members a full member and 2 alternates.

Chairman Moody asks if there is any other business. Selectman Hatfield asks about the school budget. AA, Targett says she has a copy of their latest expenses to each town and each town's share has decreased. She said the budget hasn't changed however the town expenses have due to the Governor releasing some funds to the schools including MSAD 58. She has a copy if anyone wishes to review it.

Selectman Browne makes a motion to enter into Executive Session pursuant to Title 1 M.R.S.A. 405 (6) A – Personnel Matters – discussion of waste water position. Seconded by Selectman Meldrum. All in Favor.

Motion to adjourn by Selectman Hatfield. Seconded by Selectman Browne. All in Favor.